

**LAKE BUCKHORN P.O.A.
MINUTES OF REGULAR BOARD MEETING
January 8, 2019**

Place: Lakeview Hall

Present: Dan Jackson, President, Roger Estill, Vice President, John Archer Secretary Judd Schuler, Treasurer, Jerry Lang Assistant Treasurer, Al Artman, Matt Vedrin, Myron Miller, Justin Garver, Brian Mellor, Lake Manager, Rosemarie Ritchie, Office Manager

Absent:

Members Present: Nancy Miller, Scott Balder, Richard Strausbaugh, Butch Hoover, Craig Lawhead, Judy Mengel, Bob Lessing, Joe Ricci

Call to Order:

Dan Jackson, President, called the meeting to order at 7:30

****Pledge of Allegiance****

* **The Board voted to approve the December 11, 2018 Board Meeting Minutes
A Motion was made by, Judd Schuler seconded by Al Artman**

THE MOTION WAS APPROVED BY THE BOARD MEMBERS PRESENT

Treasurer's Report: Judd Schuler, presented the January 8, 2019 Treasurers Report

- Took in \$11,972.31
- Spent \$28,865.52
- In Bank \$438,583.48

A Motion was made by, Justin Garver seconded by Roger Estill, to approve the Treasurers Report

THE MOTION WAS APPROVED BY THE BOARD MEMBERS PRESENT

Manager's Report: Brian Mellor, Lake Manager

- 1) Packed and cleaned dumpster area daily.
- 2) Cut brush and trees along the road edges
- 3) Replaced broken gates.
- 4) Boom mowed road edges
- 5) Dug out area 8 boat ramp
- 6) Put drains in Pully Drive & Bern Drive
- 7) Replaced starter in patrol boat motor
- 8) Installed Cameras in area 8
- 9) Cleaned up landscaping at the main gate and north gate
- 10) Replaced decking on patrol boat
- 11) Built a new spinner for F350 spreader box
- 12) Replaced hydraulic hose on F350
- 13) Removed trees and brush from heal of the dam

Committee Reports:

- **Dam Committee – Lake Manager:** Weekly inspections completed
- **Lake & Conservation – Lake Manager:** Let the lake down the dry hydrant at the main boat ramp needs repaired then will bring the lake back to the normal winter level
- **Safety & Security – Lake Manager:** Nothing
- **Building Committee – Lake Manager:** One dock
- **Fish stocking and Regulations Committee - Dan Jackson:** Nothing
- **Budget Committee:** Tomorrow budget meeting to be held
- **Beautification Committee –**

➤ **Open session:**

- * **Richard Strausbaugh:** Nothing
- * **Nancy Miller:** Nothing
- * **Judy Mengel:** Nothing
- * **Craig Lawhead:** A dumpster needs to be moved back off the road contractor will be called and asked to move
- * **Joe Ricci:** Nothing
- * **Scott Balder:** Nothing
- * **Bob Lessing:** Questioning about a hearing aid loop for the hall, Brian will add it to his job list and try to look into it. Also noticed a lot of ash trees will take \$1,000's of dollars to take them down. We are now working on them to take them down

OLD BUSINESS:

- **Credit Cards:** They have been applied for and are in the process awaiting the approval and the cards to arrive.
- **Credit Card Protocol:** Each month the cards are used an itemized report will be presented to the board, the card is to stay in the office at all times. Dan requested that a written policy be drawn up
- **Proposed Budget:** Everyone to look over and ready to discuss at next months meeting to make changes and vote on at the meeting.
- **Lot 1383:** Members interested in purchasing the Lake Buckhorn lot. The Board decided not to sell the lot as of today.

NEW BUSINESS:

➤ **Unauthorized expenditure of association funds:** Received a bill from Rea & Associates, of \$490.00, "conference with Jerry Lang as Assistant Treasurer" sent numerous emails for an explanation, received no response, it was then put on the Agenda for tonight's meeting. When asked what authority he had to cause this bill, he stated he wasn't aware that there were any rules that he couldn't call anybody with a simple question. Bylaws state that the Assistant Treasurer is assigned his duties to him by the Treasurer, the Secretary, or the President of the board of trustees and no one directed him to do this. The board President questioned him if this was going to be something, we were going to have to be concerned about in the future that he was going to incur professional expenses without anyone having any knowledge of it. Stated he didn't know they were going to charge him for the information. Jerry questioned if we were going to be billed for calling them to find out about his charge. He was told no, and that we parted ways with Rea & Associates. Jerry questioned how many times the office calls Rea & Associates about QuickBooks or taxes, he made comment about a retainer so that you can call and ask them a simple question, Brian informed him we generally save up questions due to the cost, when the Office Manager was asked if she called Rea & Associates, she stated that the office hasn't called Rea & Associates until we had issues with our accounts and missing funds, part of QuickBooks cost is tech support and Rosemarie has never had to call for tech support. When we change the accountant, we are telling them not to take calls other than from staff or Dan, due to others at Lake Buckhorn who are calling with random questions. All our records from Rea & Associates will be sent to Bromund & Byler. Jerry stated he wouldn't do it again that if he can get the answers through the board and the office, he's fine with it.

EXECUTIVE SESSION: NO

MOTION TO ADJORN:

➤ **A Motion was made by, Justin Garver seconded by Roger Estill**

THE MOTION WAS APPROVED BY THE BOARD MEMBERS PRESENT

THE MEETING ADJORNED AT 8:30 p.m.

Submitted by:

Dan Jackson,

John Archer, Secretary